

Welcome to the

PMLessonsLearned.com

PMLL Special Presentation: Roadmap to PMP Certification

PMLL PMP Study Group conference call:
1st Thursday of each month

PMLL PM Job Shop conference call:
2nd Thursday of each month

PMLL Lessons Learned Best Practices conference call:
3rd Thursday of each month

You can listen to previous calls by phone or download the podcast and slides at:
www.pmllessonslearned.com

Please join our Yahoo & Linked-In groups: [pmllessonslearned](#)

Additional information is available at michaelspmpsite.wordpress.com

Call Norms

This is an interactive call and we want to you to participate

We ask that you mute your phone when you are not talking - *6 to Mute and *6 to Unmute

When you want to ask a question or make a statement please state your name and the fact you would like to speak and wait for the moderator/presenter to acknowledge you.

That way we do not over-talk each other.

Our Email Address

PMPStudy@pmlessonslearned.com

PM Lessons Learned Special Presentation

Roadmap to PMP certification: A
Preparation Guide
1 MAY 14

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Roadmap for Your Journey

**Fifth
Edition**

- Creating the Business Case
- Initiating
- Planning
- Executing
- Monitoring and Controlling
- Closing

PMBOK Fifth Edition Processes

Initiating		Planning	Executing	Monitoring & Controlling	Closing
4. Project Integration Management	4.1 Develop Project Charter	4.2 Develop Project Management Plan	4.3 Direct and Manage Project Work	4.4 Monitor and Control Project Work 4.5 Perform Integrated Change Control	4.6 Close Project or Phase
5. Project Scope Management		5.1 Plan Scope Management 5.2 Collect Requirements 5.3 Define Scope 5.4 Create WBS		5.5 Validate Scope 5.6 Control Scope	
6. Project Time Management		6.1 Plan Schedule Management 6.2 Define Activities 6.3 Sequence Activities 6.4 Estimate Activity Resources 6.5 Estimate Activity Durations 6.6 Develop Schedule		6.7 Control Schedule	
7. Project Cost Management		7.1 Plan Cost Management 7.2 Estimate Costs 7.3 Determine Budget		7.4 Control Costs	
8. Project Quality Management		8.1 Plan Quality Management	8.2 Perform Quality Assurance	8.3 Control Quality	
9. Project Human Resource Management		9.1 Plan Human Resource Management	9.2 Acquire Project Team 9.3 Develop Project Team 9.4 Manage Project Team		
10. Project Communications Management		10.1 Plan Communications Management	10.2 Manage Communications	10.3 Control Communications	
11. Project Risk Management		11.1 Plan Risk Management 11.2 Identify Risks 11.3 Perform Qualitative Risk Analysis 11.4 Perform Quantitative Risk Analysis 11.5 Plan Risk Responses		11.6 Control Risks	
12. Project Procurement Management		12.1 Plan Procurement Management	12.2 Conduct Procurements	12.3 Control Procurements	12.4 Close Procurements
13. Project Stakeholder Management	13.1 Identify Stakeholders	13.2 Plan Stakeholder Management	13.3 Manage Stakeholder Engagement	13.4 Control Stakeholder Engagement	

Creating the Business Case for your Journey

Seek buy-in
and
commitment

- Why Project Management?
- What does it mean to you?
- Do you possess PM competencies? Knowledge, Performance, Personal
- Yes...then determine PMP benefits for you and your career.
- Acquire buy-in from family and friends. Set time/finance investment expectations.
- Seek expert judgment and mentorship for the journey.

Why Project Management Certification?

Benefits of Certification

- Creates opportunities.
- Enhances career.
- Recognized globally.
- Trains you to perform project management according to a specific method.
- Inspires confidence.

Knowledge, Performance, Personal

Competency

- PMP certification demonstrates to employers you possess necessary qualities for leading and managing projects.
- Sound elementary?
- Perhaps, but like any effort requiring critical thinking and analysis, if you don't train and learn the right methods and techniques, then you can't accomplish the work to standard.
- Actually earning the certification shows you have the personal ambition, drive, and stamina to achieve such a goal.

Your Business Case

State Your Case

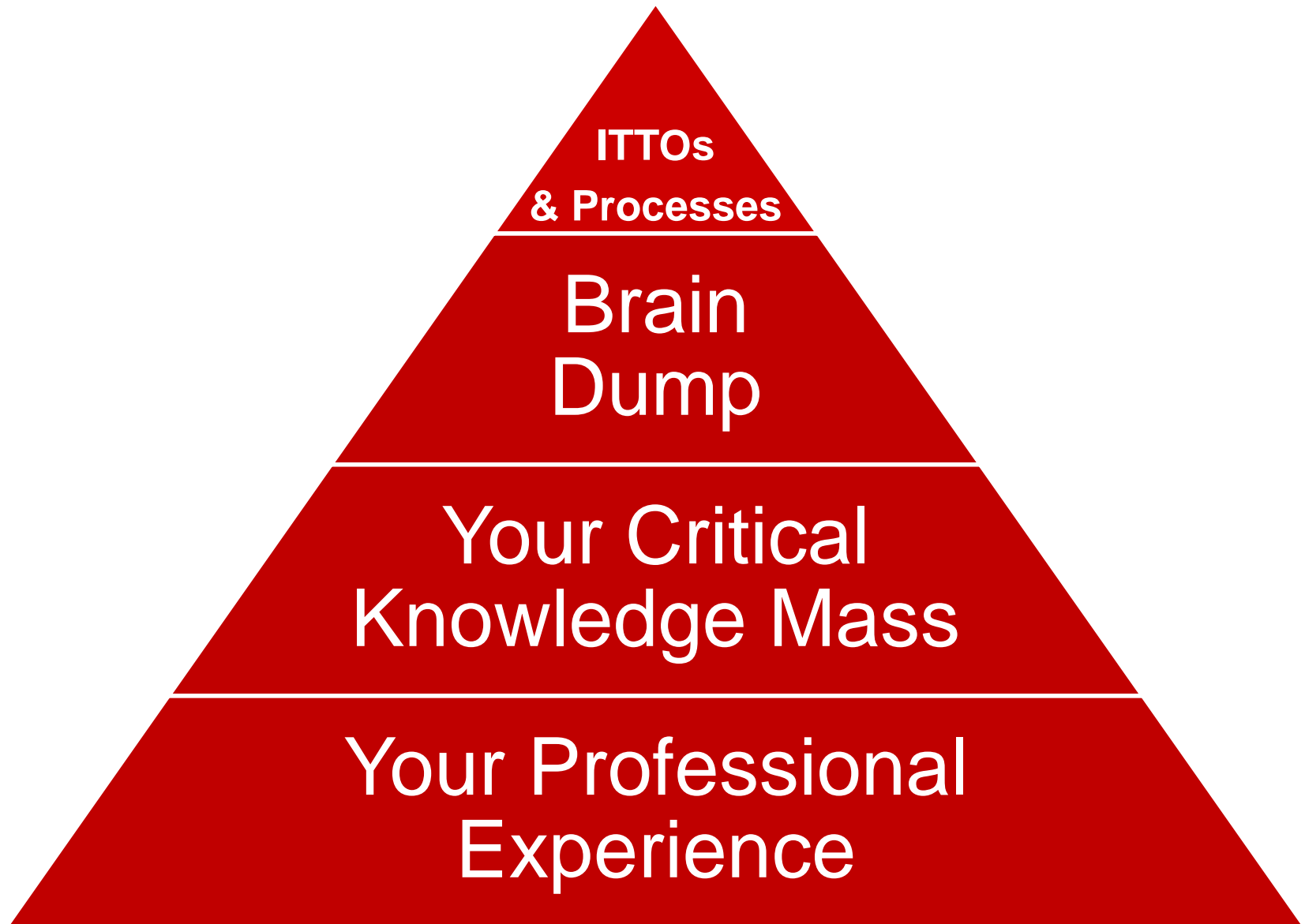
- Actually write a business case. Use any template or simply make your own T-Chart with advantages and disadvantages. (www.ProjectManagementDocs.com)
- Secure buy-in from those who are most likely to be affected by your decision due to time and financial commitments.
- Seek out a mentor or someone with expert judgment who can act as a guide.
- When in doubt, follow the PMI.org, PMP handbook, and knowledge resources for a variety of technical details.

Initiating the PMP Journey

Setting up your goals

- Inputs: Confidence, Business Case, Initial Requirements, Risks, Milestones, Stakeholders, and Success Criteria
- Tools: PMI.org, PMP Handbook, PMP Code of Ethics, PMBOK 5th Edition, Hierarchy of Knowledge
- Outputs: Charter. Type up your own charter to formally commence your journey.

Your Hierarchy Of Knowledge



Notional Charter

1: Formally authorize the project: I have attained the support of my family and understand the purpose for my goal of earning a PMP certification.

2: Project Scope: Deliverables includes studying the basic PMP coursework, the PMBOK and multiple exam simulators to be ready to pass the test. High level risks include X, Y, Z. Success criteria includes passing preparation exams with a consistent 85% average.

3: Identify the Project Manager: Yourself

4: Provide the summary milestone schedule: Focus on being accurate. Be honest with yourself as to the time you will have to dedicate each day to study in order to be successful. Plan on average 4 to 5 months at 2-3 hours each day.

5: Project Budget: \$X for PMI membership, study courses, study material, test prep, and exam.

Planning the PMP Journey

Roadmap to Success

- Input: Charter, Outputs from other Processes (Scope, Time, Cost, Stakeholder), Environmental Factors (study area, support, materials)
- Tools: Expert Judgment
- Output: Project Management Plan to pass on the 1st try.

Executing the PMP Journey

The
Longest
part of
the
Journey

- Inputs: Project Management Plan
- Tools: Dedication, Commitment, Expert Judgment, Meetings, Resources (i.e. PMLL website, Oliver Lehmann)
- Outputs: Performance Data, PMP Certification

Monitor and Control Journey

Stay
the
course

- Inputs: Project Management Plan, Schedule and Cost Forecasts, Performance Information
- Tools: Analytical Techniques, Expert Judgment
- Outputs: Plan Updates

What to Monitor and Control

Stay
the
course

- Evaluate your finance burn-rate.
- Compare variance between time studied and expected progress.
- Gauge sample test scores to determine preparation.
- Be prepared for an audit.
- Hold information update meetings with family and key stakeholders.

Closing out the PMP Journey

Achieve
Success

- Inputs: Project Management Plan, PMP Certification
- Tools: Expert Judgment, (What's next after certification?)
- Outputs: Celebrate, Transition to your next role as PMP volunteer and practitioner.

What I Did to Pass the 1st time.

Goal Oriented

- Read the Handbook and PMBOK twice
- Primary training through Skillsoft.
- Sought a mentor and filled out application.
- Studied/Participated in webinars from Youtube, PM-prepcast, and PMLL.
- Read multiple practice books and exams.
- Wrote notes for every new term or concept.
- Made flashcards, ITTO charts, and self-study podcasts to carry with me on-the-go.
- Practiced terminology in conversations.
- Attended a PMI chapter meeting.
- Made a project book with PMI Templates.
- Subscribed to PM-Prepcast Exam Simulator.
- Invested 3-4 hours per day on average for four months.

Reading Material Resources

Primary- Exam Study	Project Management JumpStart: The Best First Step Toward a Career in Project Management, 3rd Edition	Kim Heldman
Primary- Exam Study	PMP Practice Makes Perfect: Over 1,000 PMP Practice Questions and Answers	John Estrella, Charles Duncan, Sami Zahran, James Haner and Rubin Jen
Primary- Exam Study	PMP Exam Prep: Questions, Answers & Explanations, 2013 Edition	Christopher Scordo
Primary- Exam Study	PMP: Project Management Professional Exam Study Guide, Seventh Edition	Kim Heldman
Primary- Study Information	Practice Standard for Work Breakdown Structures, Second Edition	Project Management Institute
Primary-Exam Study	The PMP Exam Made Easy Your 24-Hour Study Guide to Passing, 2013 Edition	Ron Ponce and Christopher Scordo
Primary-Study Information	Practice Standard for Earned Value Management	Project Management Institute
Primary-Study Information	Practice Standard for Scheduling	Project Management Institute
Primary-Study Information	Practice Standard for Project Risk Management	Project Management Institute
Primary-Study Information	A Guide to the Project Management Body of Knowledge (PMBOK® Guide), Fifth Edition	Project Management Institute

For a longer list, visit <http://michaelspmpsite.wordpress.com/>

PM Lessons Learned Monthly PMP Exam Study Group

Summary

There's
no
reason
to stop!

- Research, Plan, and Perform.
- Build your Hierarchy of Knowledge.
- Let PM Lessons Learned know how you are doing.
- We Care!!



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Questions?